

Meeting Minutes

REGION 8 - LOWER BRAZOS REGIONAL FLOOD PLANNING GROUP

Brazos River Authority, Lt. Gen. Phillip J. Ford Central Office,
4600 Cobbs Dr. Waco, TX 76710

10:00 a.m. – Thursday, March 19, 2026

Meeting agenda, materials, and audio recordings are available online at www.lowerbrazosflood.org

1. Call Meeting to Order and Attendance

Alysha Girard presided over the meeting in Waco, TX. Ms. Girard called the meeting to order at 10:01 am.

Anthony Beach —Alt. Lee Ligenfelter	P	Alysha Girard	P
Bruce Bodson	P	Matt Phillips	P
Sujeeth Draksharam	P	Kristina Ramirez	P
Tim Finley	P	Jonathan Steiber	P
Russell Ford	A	Mark Vogler	P
Charlotte Gilpin Alt. Ruth Haberman	P	Brandon Wade	P

Quorum Present: **Yes**. A quorum is 7 of 12 voting members.

2. Public Input - Public comments on agenda items or flood planning issues (limited to 3 minutes each)

Alysha Girard opened the floor for public comments. No public comments.

3. Consent Agenda

3.1. Approval of Minutes for the January 15, 2026 meeting

3.2. Report, Approval and Certification of the Finance Report Expenditures

Alysha Girard opened the floor for approval of the minutes from the previous meeting with one noted correction to Agenda Item 5, noting that Kristina Ramirez seconded the motion. Alysha made the motion to approve the previous meeting minutes and Sujeeth Draksharam seconded the motion. The motion passed unanimously.

4. Discussion and possible action on the report from the technical consultant.

The Technical Consultant Team provided an update on general progress and development of Tasks 4C and 5B. Ryan Londeen mentioned that Edge Engineering, the consultant that will perform FMEs on behalf of the TWDB for Region 8, will introduce themselves in an upcoming meeting.

Sujeeth Draksharam asked if the Task 4C study proposed for the City of Waco (Barron's Branch Improvements) is over one square mile in area. He also asked for clarification on if it is necessary to model storm sewer in order to develop a regional flood mitigation project. Ryan Londeen confirmed that the study area is over 1 square mile. Storm sewer is critical to this area because a portion of Barron's Branch is enclosed underground. Previously developed data collected by the City will be leveraged for modeling storm sewer, so the technical consultant team will not have to expend significant effort to evaluate the performance of the existing storm sewer system. Alysha Girard confirmed that the study is in line with the RFPG's criteria for Task 4C selection and acknowledged that assessing storm sewer in this watershed will be critical to understanding downstream conditions of the watershed.

Action Item: Approve the list of Flood Management Evaluations (FMEs) to be completed by the RFPG (Task 4C).

Kristina Ramirez made the motion to approve the list for the FMEs to be completed by the RFPG (Task 4C) as presented. Mark Vogler seconded the motion. Motion passed unanimously.

The RFPG discussed the number and total cost of the FMEs to be submitted to the TWDB. Tressa Olson confirmed that RFPG's have the authority to revise the list of FMEs for performance through the submittal of the Draft Regional Flood Plans. If the TWDB does not completely exhaust the money set aside for this effort, then money will be rolled over to the next cycle.

The RFPG discussed the size of some of the FMEs. Without input from the sponsors it is difficult to determine the overall scope of the submitted studies. The RFPG decided to move these uncertain items to the bottom of the list. Further coordination with the sponsors at the time of study initiation will be necessary to confirm they meet TWDB and RFPG criteria and are not already underway.

Action Item: Approve the list of Flood Management Evaluations (FMEs) to be submitted for performance by the TWDB (Task 5B).

Sujeeth Draksharam made the motion to approve the list for the FMEs to be completed by the TWDB (Task 5B), the change of moving study numbers 11, 13, and 14 down to the bottom of the ranked list. Mark Vogler seconded the motion.

5. Report from:

5.1. Texas Water Development Board (TWDB) staff

Tressa Olson provided the TWDB Report to the RFPG.

5.2. Regional Planning Sponsor

No Sponsor Report

5.3. Lower Brazos RFPG Chair

Alysha Girard provided a brief Chair report.

6. Discussion and possible action on meeting dates for the 2026 calendar year

Alysha made the motion to accept the presented schedule of meeting dates for the remainder of 2026 calendar year on May 21, July 16, September 17 and November 19, 2026, at 10:00am. Matt Phillips seconded the motion. Motion passed unanimously.

7. Confirm next meeting date and discuss new business to be considered at next meeting

The next regular meeting will be on Thursday, May 21, 2026, at 10:00AM.

8. Adjourn

Alysha Girard adjourned the meeting at 10:52 AM.

Approved by the Region 8 Lower Brazos RFPG at the meeting held on May 21, 2026.



[Matt Phillips \(May 26, 2026 09:35:08 CDT\)](#)

Matt Phillips, Secretary



[Alysha L. Girard \(May 21, 2026 14:11:06 CDT\)](#)

Alysha Girard, Chair










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Final Audit Report

2026-05-26

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